

**Westport Village Society
Quarterly Meeting Minutes
17 October 2020
Zoom Teleconference**

1) Call to Order:

Meeting called to order at 9:05 am by president Than Van Bueren

Board Members Present:

Erin Brazill, Rock Bush, Derek DiOrio, Bill Knapp, Gary Quinton, Dorine Real, Thad Van Bueren

Also attending: Bob Finnell

2) Public Input:

No public input and no other correspondence

3) Administrative Items:

Review of previous meeting minutes and finance report:

Approved the minutes for the budget meeting held on 12 Sep 2020 with the clarification that the minimal budget concept was approved by the entire board. Also approved the minutes of the WVS annual meeting held on 2 Oct 2020.

Approved the first quarter 2021 Financial Report for the period from 1 Jul 2020 to 14 Oct 2020. Future tax submissions will be done by the "postcard" form. Need to review the scope and purpose of the WVS budget.

The following officers were unanimously selected for the WVS board:

President: Bill Knapp

Vice President: Thad Van Bueren

Treasurer: Rock Bush

Secretary: Erin Brazill

4) Active Business:

a) Annual Meeting Reprise:

The primary purpose of the annual meeting was the election of WVS board members. The meeting was held as a Zoom teleconference and worked well with several members participating remotely.

The concept of mail-in voting for future board member election was discussed with details to be reviewed at the next WVS quarterly meeting. A focus group to come up with recommendations was proposed with Thad Van Bueren, Bill Knapp, Dorine Real, Gary Quinton and Bob Finnell agreeing to participate.

b) Headlands:

The board approved the headland maintenance items and requested that Gary Quinton coordinate the work as needed.

The management of invasive vegetation on the headlands was discussed and mapping the headlands vegetation was requested to be available at the next WVS quarterly meeting. Thad Van Bueren, Carolyn Yale and Derek DiOrio agreed to help with the mapping.

c) Calendar Project:

Derek DiOrio and Thad Van Bueren will look into producing another historic Westport calendar for 2021.

d) History Archive Project:

Unfortunately, Nedra's history files and artifacts were discarded because of water damage. Three historic paintings were donated to the WVS.

e) Fund Raising:

The board agreed to form a committee to establish guidelines for future fund raising.

f) Strategic Plan:

No additional input – need community input for priorities.

5) Agenda for the Next Meeting:

The next WVS board meeting is scheduled for 16 January 2021 at 9:00 am.

Topics for discussion: Concept on WVS committees; headlands vegetation management plan, community garden; fund raising update; strategic plan; review election procedure to continue mail-in ballots.

6) Adjournment:

The meeting was adjourned at approximately 11:30 am.