



WESTPORT VILLAGE SOCIETY

P. O. Box 446, Westport, CA 95488
<http://www.westportca.org/>



supporting local charitable and educational projects and
fostering the preservation and interpretation of the environment since 1992

Board of Directors

Bill Knapp
(President)

Thad Van Bueren
(Vice President)

Rock Bush
(Treasurer)

Erin Brazill
(Secretary)

Dorine Real

Gary Quinton

Derek DiOrio

WVS Quarterly Board Meeting 4/17/21 9-12:08

9am-12:08 pm via Zoom teleconference.

Present: Mr. Bill Knapp, Ms. Erin Brazill,, Mr. Thad Van Bueren, Mr. Gary Quinton ,Mr. Bob Finnell, Ms. Dorine Real, Mr. Lee Tepper, Mr. Derek DiOrio, Ms. Carolyn Block, Mr. Baile Oakes,
(Mr. Rock Bush was not able to attend the meeting and send in a report ahead of time)

(Meeting notes in statements below are paraphrased)

Introductions were made

Roll call of Board Members (all present except for Mr. Rock Bush)

Minutes of the last meeting were discussed and the idea of minutes being presented in a google doc were discussed.

Movement for a meeting with the Executive Committee to approve the process of taking the minutes.

A motion was made to approve the minutes from the last meeting. The minutes were accepted as Mr. Knapp distributed them. The minutes were unanimously approved.

Treasurer report:

Mr. Bush shared a treasurer's report ahead of the meeting. The following are from his report:

In the report Mr. Bush stated the community garden has used 500\$ of the money the board sent out.

Insurance was paid for the year.

Mr. Bush has shared the transactions since January.

The credit card application has not been put in yet due to long lines at the bank.

Mr. Van Bueren shared that he would like a breakdown of the budget with the quarterly report.

Mr. Finnell shared that he was worried about the board approving the financial report.

Mr Knapp suggested that instead the board accepts the financial report.

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Mr. Van Bueren said he would like the change of motion to accept rather than approve the report. The board voted to accept the report.

Approve Quarter Finance report: Finance report was approved unanimously.

Active Business:

Committee reports and plans: Bring up ideas for projects and identify people who will be working on them. Have separate 45 minute meetings for committee meetings.

-Headlands (park and garden) Committee:

Mr. Van Bueren shared a map of the headlands.

Mr. Van Bueren showed where the bee pollination patch was planned on an online map of the headlands.

Ms. Real shared that the project had been in process for a long time. Even though it is not totally the season, Ms. Oona Heacock is going to spread native seeds that are attractive to bees soon-in a non invasive way of planting. This is done free of charge.

Mr. Knapp shared that the plants are free of charge, but they need support with the labor.

Ms. Real shared that they will do potted plants in the fall, but for now it is seeds.

Garden

Mr. Van Bueren shared that the garden was very active and veggies were available for free.

Mr. Van Bueren commended Derek for doing such a great job with the garden.

Ms. Real shared that the donation of \$500 for the garden came from the Westport Hotel.

Vegetation Management Update

Mr. Van Bueren shared Ms. Brazill and him were working on the headlands with community members to manage invasive species. Mr. Quinton donated use of tractor to mow and grub invasive species

Mr. Van Bueren shared the different areas of removal on the map and what areas have been hand removed. The Headlands work party has been meeting once a month on the third saturday of the month and it has been building in momentum with community and board members coming from 5-9 people per time.

Mr. Van Bueren shared the idea of solarizing the plant removal.

-Question:

When we should schedule the work days?

Ms. Brazill: We should not reschedule the work days

Ms. Real: Saturdays will not work for her for board meetings in the future-we should not reschedule work days

Mr. Knapp: Agreed with what Ms. Brazill and Ms. Real are saying. It is good that the group is meeting without the board members when they have a conflicting meeting. Having the village society support this work is a "big deal".

Mr. Van Bueren: Based on input, we should keep the work party at the same time/day.

Mr. Van Bueren made the motion for 500\$ on durable black tarps that can be reused for irradiation work. Discussion of tarping proposal follows.

Tarping issue: Should we purchase heavy duty black tarp

Mr. Knapp: It would be good if the group could come and present to the board about the tarp, it sounds like the board would like to do tarp- but it would be nice if people outside the board could come to present.

Mr. Van Bueren: Not sure how to proceed with tarping. Headlands committee has presented to the board previously, and the group is for tarping. Mr. Van Bueren has already presented tarping at the last meeting. Does the board want to support it with existing funding, or does the headlands committee need to raise funding for this project.

Mr. Quinton: We should go ahead with funding, or use a mini-grant system to get funding.

Mr. Knapp: Mr. Van Bueren could make a proposal about the funding for the tarping, and it can be approved or not.

Mr. Van Bueren made a motion to approve tarping. Motion was unanimously approved.

Mr. Quinton suggested that he will bring his brush hog, but the public needs to not be there when he is using it.

Ms. Real suggested that we keep the park and garden committee separate from the headlands committee because the funding was different.

-Fundraising Committee

Ms. Brazill shared that they have not met yet and communicated that it would be good to have a targeted need for a specific fundraising event. She also expressed sensitivity to not wanting to over-squeeze fundraising in the community.

Derek is scanning images for Westport themed merchandise and will share with the board.

Discussion around needs for fundraising should be addressed-to have a targeted fundraiser would be more helpful than just a general fundraising effort.

Fundraising committee will meet to explore options.

-Communication and Outreach

Mr. Knapp is taking over the Zoom meetings.

Mr. Van Bueren shared that he and Derek will meet looking at the website. Donation button on website?

Ms. Real-other committees have used a recurring meeting for Zoom meetings so it will be on people's calendars.

Mr. Van Bueren-please continue to send out zoom meetings to groups-as some people do not use the calendar issue.

Ms. Brazill-WVS member suggested that we put committee and chairs into the Wave so public can go to them with ideas and questions

Mr. Van Bueren: We could put it on the website

Mr. Knapp: We could put in in the WVS mailing list

Ms. Real: We could put it in the Wave as well, have a spotlight on certain committees.

Mr. Van Bueren: We should consider security issues.

Mr. Knapp: It is a good idea- we will meet and figure it out

-Exectutuve Comittee

Mr. Knapp shared proposal for voting proceedure, it fits in Bilaws. There are questions about best practices. Is board on board with making this work.

Mr. Knapp, Ms. Real, and Mr. Van Bueren shared that they appreciate the document and like it.

Ms. Real shared that online voting would be faster. And that the nominating procedure has changed.

Mr. Van Bueren suggests a separate procedure be in place for nominations. He would be happy to draft something for the board's consideration.

Board agrees on the voting document.

Bob: When things go wrong with voting, they go very wrong. Needs to be a secret ballot process. Votes should be double enveloped, should be counted in person at the meeting.

Ms. Real: Likes Bob's ideas.

Mr. Van Bueren: Thought Redline was heavy handed, but thinks there were good ideas-but did not want to wait for the meeting to review ballots.

Mr. Quinton: We are laymen. Bob's suggestions are very good and with legal expertise.

Mr. Knapp: If there are no comments, we should do a wrap-up. I think double envelopes are a good idea. Committee should meet and get back to the board on adding Bob's proposal and have his input. When we vote, all board members should be polled, then there is a discussion until we come to consensus.

Mr. Knapp: Instead of saying all in favor, he will say "are there any opposed?"

-Strategic Planning

Mr. Knapp: Sent out proposal and would like the executive committee and any board member to discuss Strategic Plan- a multi-year plan. The goal would be to schedule and promote a public meeting.

Goals: To get the community more engaged, to help board members with duties to have better tools to use WVS business, as it would also help engage more people to want to step forward and help the WVS.

Wants to make sure the tools are transferable to new members.

Ms. Brazill: Supports forward looking activity

Ms. Real: Appreciates document and sentiment, agrees separate meeting would be good

Mr. Van Bueren: Supports document and appreciates

Mr. Quinton: Agreed with the document-wanted to clarify what we were talking about.

Mr. Oakes: Is there interest in WVS towards looking to the future. Are there ways of providing more affordable housing in the community? How can we foster more young families in our community?

Mr. Van Bueren: That might not fit into our strategic plan-even though we might support such a thing.

Ms. Real: Raising awareness around discussion of housing, without being a developer.

Mr. Oakes: The WVS has historically been about preservation-human species is part of that.

Mr. Knapp: Shared document of purpose of WVS. Even though we might not be building houses, we can support these movements. There is room for it in the WVS, even though it may be more nuanced.

Can we pick a date for the Board Meeting? Mr. Knapp proposed that he will send out an email scheduling board meeting.

-History Archive Project

Mr. Van Bueren: Ms. Brazill and Mr. Van Bueren are working on cataloging material from Lancaster house by the end of the year. Mr. Van Bueren included other historical documents in the Wave.

Goal is that we will create a catalogue/archive and include it on the website and make it accessible.

-New Bussiness

Meeting Date

Mr. Knapp-Do we want to discuss changing the meeting?

Ms. Real-Would like to change from Saturday morning.

Mr. Knapp/Mr. Van Bueren/Ms. Real: Change quarterly meeting between M-Th

Ms. Real will look at local calendars to see if it conflicts

Discussion of 2B 231

At approximately 11:45 a.m, Mr. Knapp addressed the next agenda item, which was a factual overview, status and process forward of pending Senate Mr. Knapp 231 which relates to a proposed land and management transfer of nearby Blues Beach located in the WWVS region. Questions were asked and answered on the provisions of the proposed bill, with at least two directors inquiring and expressing additional information background on SB 231.

(At approximately 11:52, the Meeting was suspended for a short rest and stretch break).

Upon return from the break, the discussion continued and in particular whether WWVS should submit a letter statement of WWVS's position to the State Legislature and/or County officials. Questions were again asked and answered. Realizing that Board discussion was evolving into possible advocacy positions regarding support or disfavor of the general merits of SB231 and not how it would relate to WWVS, Mr. Knapp called for a brief discussion amongst the Board, and then closed discussion on this item at approximately 12:03 p. m, moving to the next agenda item.

-Agenda for Next Meeting

- Committee reports
- Executive Committee
- Fundraising report
- Headlands update

Action Item

- The executive board will meet before the next meeting to create a process for the minutes
- Fundraising committee meets to look at needs in the budget.
- Board will talk about putting names/and or emails for people who want to of the various committees in the Wave, email list, website
- Committee will refine voting procedures and get it back to the board soon by email for approval

-Meeting Adjourned 12:08pm