

MINUTES OF THE WESTPORT VILLAGE SOCIETY
BOARD OF DIRECTORS
Executive Session
TUESDAY JUNE 30, 2026 @ 6:30 PM
Via Zoom VideoConference

1. Call to Order: - Establish Board Quorum /Agenda

Mr. Thad Van Bueren, President/Chairman welcomed all attendees and called the Meeting to order at 6:36 p.m. Notice to Directors included a preliminary Meeting agenda. Quorum established with Board Members present at the inception of the Meeting: **Mr. Thad Van Bueren, Mr. Bill Knapp, Mr. Robert Finnell, Ms. Sheila Winslow, Mr. Beck Regalia (6:43 pm)**. Unable to attend: Ms. Tabitha Korhummel and Dr. Madison McKinney . A Zoom video conference was activated and it was confirmed that each participant could hear and be heard by others.

Mr. Van Bueren chaired the Meeting and Mr. Finnell (Secretary) recorded the Minutes of the Meeting. The Board then moved forward with the presented agenda, which consisted only of discussion of Westport Headlands possible events and application process for 2026.

1. Current Westport Headlands Events for Local Applicants for 2026.

Mr. Van Bueren recognized Director Winslow to lead the Meeting agenda. Ms. Winslow noted that three (3) separate group events communicated with WVS for possible Westport Headlands group events. The first one was expedited in Mid-June 2026 and informally approved by Director Knapp and Director Winslow due to the small group nature of the wedding vows event only (no special facilities or processes) due to the expedited deployment of an individual to the military.

The proposed second event is the WVFD annual BBQ event scheduled for Saturday, August 15, 2026 noon to sunset. It was noted that alcohol application would be filed by the WVFD principals with the State of California ABC entity. Permit and WVS Headland fees would be waived to follow long time precedent. WVS will require a standard general liability coverage certificate of insurance naming WVS as beneficiary as part of WVFD's proposed application. It was suggested that a small donation to WVS and possibly the Westport County Water Board (nominal since WCWD is a public entity) would be appreciated.

Director Knapp opined that there is no need for a WVFD principal to attend the July 2026 WVS meeting to present their application. Director Finnell recommended that WVFD submit their application on or about July 15, 2026 for WVS review. Director Winslow noted that Eloise was the new contact at WVFD for the protocols for the BBQ event. Set up day would be August 14, 2026 and dismantling day would be Sunday, August 16, 2026.

The third event and inquiry is from Michael Playford who owns a Westport home for many years on Clay Road @ Hilltop. This would be a WVS Headlands wedding on Saturday, August 29, 2026. The application deadline is at least two days before the WVS Regular Board Meeting of July 22, 2026. The Board discussed the logistics of this proposed event since the proposed guest list is in the range of approximately 50 to over 100 guests. Questions asked and answered regarding vehicle parking and security plans/implementation as part of the application. Mr. Regalia noted his understanding that only the vows would be briefly held on the WVS Headlands and the wedding reception would be at a local residence located in Westport Village. The Board recommended a reduce WVS Event fee to \$200 for the vows event on the WVS Headlands property and a "suggested" donation of \$300 to WVS as a charitable courtesy to WVS as its 501 (C)(3) nonprofit status. The current WVS Headlands Event fee ranges from \$1,000 to \$1,500 depending on the size and scope of the event and is determined by the WVS Board of Directors on a case by case basis in its reasonable discretion. At this time, event applications are only considered for "local" Westport residents with current active ties to the Westport community.

Mr. Knapp noted he had deposited into the WVS bank account the prior security deposit check for the previously approved Mother's Day May 10, 2026 Post Wedding GoodBye Event that was held on the WVS Headlands with timely application and insurance binder. Director Knapp noted he would endeavor to reach out to the applicant on security deposit status, preferably suggesting it serve as a WVS charitable donation.

Adjournment. The Meeting adjourned at approximately 7:18 p.m.

Respectfully submitted:

Robert D. Finnell, Secretary - Westport Village Society, a 501 (c)(3) organization.

Mission Statement: Supporting local charitable and educational projects and fostering the preservation and interpretation of the environment since 1992.